

SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY

(Conducted by Shri Rajasthani Seva Sangh, Mumbai)

(Established U/S 2(f) of UGC Act, 1956 vide Act No. F2(5) Vidhi/2/2009 of 5-2-2009, Govt. of Rajasthan)

(UGC & AICTE Approved)

DATE: 10th Mar . 2020

REF. NO.: JJTU/ADM/2020/MAR/025

NOTIFICATION

Subject: Meeting for Internal Quality Assurance Cell

In pursuance of the guidelines issued by UGC and NAAC, the **25th meeting** of all Teaching and Administrative staff of the University has been scheduled on Wednesday, **11th March 2020 at 3:00 PM** in conference hall to discuss the progress of the University under the aegis of Internal Quality Assurance Cell (IQAC).

The meeting has been convened to discuss the following agenda:

1. Confirmation of the meeting decided to held on Wednesday, 11th March 2020
2. Discussion about new website and structured data and information
3. Discussion about Conference of last 3 quarter on theme and event of conf. or FDP
4. Discussion on Student attendance and parent meetings
5. Discussion on All India Youth Conference-2020". Udaygiri, Jajpur, Odisha, India.
6. Discussion on Invitation to Participate in the 3rd International Research Conference

All the Teaching and Administrative staff is requested to kindly make it convenient to attend the meeting.


DR. IKRAM QURESHI

COORDINATOR IQAC

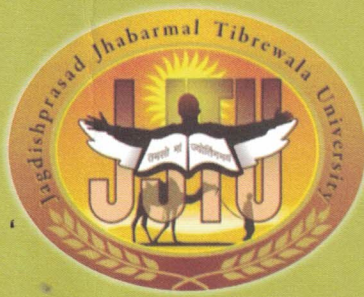


Main Office :

Vidya Nagari, Jhunjhunu-Churu Road, Chudela,
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REF. NO.:JJTU/ADM/2020/MAR/25

DATE: 11th MAR. 2020

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING

A 25th meeting of teaching and administrative staff of the university was held on Wednesday, March 11th 2020 at 3:00PM in conference hall to constitute the Internal Quality Assurance Cell (IQAC) as per UGC and NAAC guidelines.

Following members were present for the meeting:

Sr.No.	Name	Designation	Signature
1	Hon. Balkishan Tibrewala	Management Representative	
2	Dr. Trishla Mehta	Chairperson	
3	Dr. Ikram Qureshi	Coordinator	
4	Dr. Arun Kumar	Member- Representative Teaching staff	
5	Dr. Anil Kumar	Member- Representative Teaching staff	
6	Dr. Surender Kumar	Member- Representative Teaching staff	
7	Mr. Ajit Kaswan	Member- Representative Teaching staff	
8	Dr. Rakesh Jat	Member- Representative Teaching staff	
9	Mr. SubhashModi	Member Finance Committee	
10	Dr. S.K. Yadav	Member External Expert	
11	Dr. Madhu Gupta	Member Industry Expert	
12	Monika Dangi	Member Student Representative	
13	Paridhi Morolia	Member Alumni Association	

At the outset the Chairperson welcomed all committee members and the following agenda of the meeting was taken. The respective resolution was passed as discussed following minutes of meeting:

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1. **Confirmation of the meeting decided to held on Wednesday, March 11th 2020 at 3:00PM**

2. **Discussion about new website and structured data and information**

Discussion done on website's information correction and uploading of requisite forms and brochures as per institute. Detailing decided about its database creation and uploading given to dedicated team who will work on it as per change in concern database. All HoD's are requested to give fee details of courses duration , and syllabus details for website updating.

"Resolved that, Action plan about to provide website data by Dr.Ajit Kaswan and Team."

3. **Discussion about Conference of last 3 quarter on theme and event of conf. or FDP**

Detail discussion taken on the theme of conference, event and FDP whichever is requiring to schedule. Depending on organizing department things will align further for subjective conference, event or FDP.

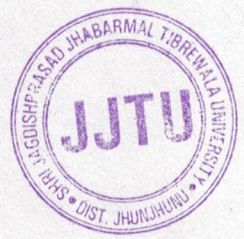
"Resolved that, action plan about to plan of conference committee, faculty has been decide who representing to Shri J.J.T. University."

4. **Discussion on Student attendance and parent meetings**

Discussion done about attendance of student and reason of their absenteeism, if any. Necessary points decided to discuss with parents in parents one to one meeting and interdepartmental discussion taken place for the growth of student overall personality and focus on academic profile. Discussion done on attendance criteria of students and its overview and analysis of student attendance records.

"Resolved that, Action plan about to overview and analysis of student attendance records"

5. **Discussion on All India Youth Conference-2020". Udaygiri, Jajpur, Odisha, India.**



Discussion taken place on All India Youth Conference-2020". Udaygiri, Jajpur, Odisha, India. This meeting was conducted in the presence of Principles and Head of all departments and expert team of research Department. Same has been decided to encourage to student for participation of such conference.

"Resolved that Action plan about to provide CONFERENCE process details and report by Conf. committee members."

6. Discussion on Invitation to Participate in the 3rd International Research Conference

Discussion has been done on invitation on participation in the 3rd International Research conference. And proposal has been introduced among faculty about this 3rd International Research Conference.

"Resolved that, Action plan about to provide conference report and enrollment database by Conf. committee members."

The resolution was passed unanimously

The meeting was concluded as there was no any other matter for further discussion


Dr. Trishla Mehta

Chairperson IQAC

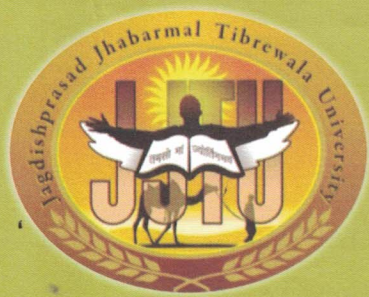
Place JJTU, Jhunjhunu Rajasthan

Date: Mar. 11, 2020


Dr. Ikram Qureshi

Coordinator IQAC

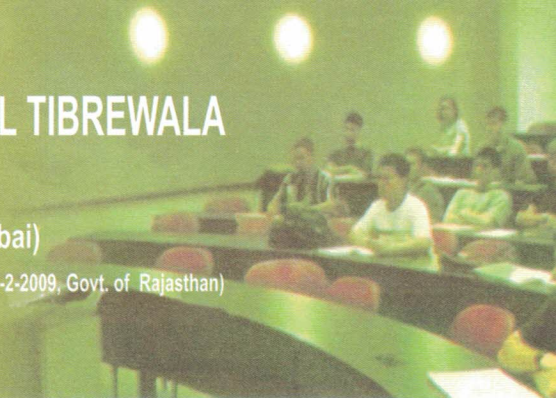




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Action taken report the 25th meeting of Internal Quality assurance cell held on Wednesday, March 11th, 2020 at 3:00 PM

No.	Resolution No	Action Taken
1	Discussion about new website and structured data and information	<i>Action plan about to provide website data by Dr.Ajit Kaswan and Team</i>
2	Discussion about Conference of last 1 quarter on theme and event of conf.	<i>Action plan about to provide by conference committee members</i>
3	Discussion on Student attendance and parent meetings	<i>Action plan about to overview and analysis of student attendance records</i>
4	Discussion on All India Youth Conference-2020". Udaygiri, Jajpur, Odisha, India.	<i>Action plan about to provide CONFERENCE process details and report by Conf. committee members</i>
5	Discussion on Invitation to Participate in the 3rd International Research Conference	<i>Action plan about to provide conference report and enrollment database by Conf. committee members</i>


Dr. Trisha Mehta

Chairperson IQAC

Place JJTU, Jhunjhunu Rajasthan

Date: Mar. 11, 2020


Dr. Ikram Qureshi

Coordinator IQAC



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